



## International University Student Leadership Experience — Program Guidelines

### SAMPE Conference & Exhibition Registration:

- Award recipients receive complimentary Premium Registration (\$1,155+ value), which includes:
  - Welcome Dinner
  - President's Reception
  - Full Conference & Proceedings
  - Tutorials
  - Exhibit Hall Access
  - Opening Keynote-General Session
  - Welcome & Student Receptions
  - Leadership Breakfast Meeting
  - SAMPE Awards Keynote Breakfast
  - Offsite Tour

### Air Travel:

- SAMPE covers up to \$500 USD for round-trip economy airfare to/from anywhere in the U.S., Canada and Mexico.
- The award recipient may make their own travel arrangements and send receipt to SAMPE for reimbursement of up to \$500 USD.
- Or SAMPE's travel agent can assist you with reservations **no later than April 1, 2025**

### Ground Transportation:

- Ground transportation is the responsibility of the award recipient

### Hotel Accommodations:

- SAMPE covers five (5) nights standard double-occupancy room & tax for award recipients only
- Award recipients will be asked share rooms with other award recipients and assigned according to gender identity
- SAMPE will assign two (2) award recipients to a standard QQ room at a SAMPE conference hotel
- Award recipient is responsible for up to 50% of the cost of the five (5) night stay if a single-occupancy room is preferred
- A credit card deposit/authorization is required at check-in for incidentals, and any additional room nights or single occupancy nights not covered by SAMPE
- Room upgrades are the responsibility of the award recipient; Special requests are not guaranteed

### Hospitality:

- Award recipients are invited to attend all scheduled activities as part of this program: Welcome Dinner, President's Reception, Tutorial, Conference Programming, Leadership Breakfast Meeting, Student Social, SAMPE Awards Keynote Breakfast and Off-site Facility Tour)
- Award recipients may not be excused from scheduled activities to present technical papers or attend other student competitions.
- All SAMPE-sponsored dinners, receptions, and breakfasts are included.
- Meals outside of SAMPE-sponsored dinners, receptions, and breakfasts, are not included and are the responsibility of the award recipient.

### Guests:

- The SAMPE Conference & Exhibition is open to the public to purchase registration
- The benefits of this award program are intended for the award recipient only
- SAMPE does not extend award benefits to individuals other than award recipients

Questions? Please contact us at +1.626.521.9460 or [info@sampe.org](mailto:info@sampe.org).