



## International University Student Leadership Experience — Program Guidelines

### **SAMPE Conference & Exhibition Registration:**

- Award recipients receive complimentary Premium Registration (\$1,099+ value), which includes:
  - Welcome Dinner
  - President's Reception
  - Full Conference & Proceedings
  - Two (2) Tutorials
  - Exhibit Hall Access
  - Opening Keynote-General Session
  - Welcome & Student Receptions
  - Career Presentation Breakfast
  - SAMPE Awards Breakfast
  - Offsite Tour

### **Air Travel:**

- SAMPE covers round-trip economy airfare to Southern California from anywhere in the U.S., for the award recipient (Airfare costs are limited for non-U.S. students to \$600.00 USD.)
- SAMPE will coordinate award recipient travel through SAMPE's travel agent
- After 24-hour cancellation period, tickets are non-refundable and non-transferable; the eCredit from the canceled ticket will remain under the award recipient's name for future travel for up to one (1) year from the date of the original/canceled flight
- Flight changes, seat upgrades, and baggage fees are the responsibility of the award recipient

### **Ground Transportation:**

- Ground transportation is the responsibility of the award recipient
- Ride Share, Taxi, and Metro Bus services are available to/from LAX and SNA airports

### **Hotel Accommodations:**

- SAMPE covers five (5) nights standard double-occupancy room & tax for award recipients only
- Award recipients will be asked share rooms with other award recipients and assigned according to gender identity
- SAMPE will assign two (2) award recipients to a standard QQ room at a SAMPE conference hotel
- Award recipient is responsible for up to 50% of the cost of the five (5) night stay if a single-occupancy room is preferred
- A credit card deposit/authorization is required at check-in for incidentals, and any additional room nights or single occupancy nights not covered by SAMPE
- Room upgrades are the responsibility of the award recipient; Special requests are not guaranteed

### **Required Activities & Hospitality:**

- Award recipients must attend all scheduled activities as part of this program: Welcome Dinner, President's Reception, Tutorials, Conference Programming, Career Presentation, Student Social, SAMPE Awards Breakfast and Off-site Facility Tour)
- Award recipients will not be excused from any scheduled activity to present a paper or attend another student competition.
- All SAMPE-sponsored dinners, receptions, and breakfasts are included
- Meals outside of SAMPE-sponsored dinners, receptions, and breakfasts, are not included and are the responsibility of the award recipient

### **Guests:**

- The SAMPE Conference & Exhibition is open to the public to purchase registration.
- The benefits of this award program are intended for the award recipient only
- SAMPE does not extend award benefits to individuals other than award recipients

Questions? Please contact Juliet Marshall at +1.626.540.4114 or [juliet@sampe.org](mailto:juliet@sampe.org)